

## Minutes on the third Steering Committee meeting

Project title	Development of master curricula for natural disasters risk management in Western Balkan countries
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## 1. Summary

This document reports the third Steering Committee meeting of the Erasmus+ Capacity Building in the Field of Higher Education project „Development of master curricula for natural disasters risk management in Western Balkan countries“ (NatRisk), held at UNID, on the 7<sup>th</sup> of March 2018. The meeting was chaired by Assist. Prof. Milan Gocić. The objective was to introduce to all project partners the most relevant issues of project implementation.

## 2. List of attendees

Thirty four representatives from all 12 partner institutions (University of Nis - UNI, University of Natural Resources and Life Sciences, Vienna - BOKU, Middlesex University Higher Education Corporation - MUHEC, University of Messina - UNIME, Óbuda University - OE, Academy of Criminalistics and Police Studies - KPA, University of Pristina in Kosovska Mitrovica - UPKM, University of Sarajevo - UNSA, Technical College of Applied Sciences Urosevac with temporary seat in Leposavic - TCASU, University of Defence in Belgrade - UNID, Technical University of Crete, Chania - TUC, University of Banja Luka - UBL) were present at the meeting. The list of attendees is presented below.

No.	Name	Institution acronym	E-mail
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### 3. Agenda - Second Steering Committee meeting

Wednesday, 7 <sup>th</sup> March 2018		
Classroom no. 4, National Defence School, University of Defence		
15:00-15:10	Steering Committee participants registration	
15:10-15:40	Overview of the achieved results and future tasks	Milan Gocic, UNI
15:40-16:10	Financial plan and its realization	Milan Gocic, UNI
16:10-16:20	Adoption of QAC reports	Milan Gocic, UNI
16:20-16:30	Second Risk monitoring document	Milan Gocic, UNI
16:30-17:30	Administrative and financial issues	
19:00	Dinner	

After the participants' registration which started at 15:00, Milan Gocić presented the overview of the realized activities and achieved results during the project realization and also the future tasks highlighting master curricula and training for civil sector.

He also presented financial plan realization. It is told that till the end of March all partners should spend 70% of their budget in line with the realized project activities because we should submit interim report in the first half of April.

SC adopted first and second QAC reports. Two risks were presented in order to prevent them on time and not to delay realization of project activities.

The meeting ended at 17:30.

#### 4. Conclusions

The meeting was concluded with positive impressions and it was everyone's opinion that it was very beneficial and that detailed and precise instructions were given for the forthcoming activities.

The presentations and material from the meeting will be additionally delivered to all partners and will be available at the project website and platform.

In Belgrade, 08 March 2018